



Rocky Mountain Percussion Association

FOUNDATION TEAM

Policies and Procedures

ARTICLE I NAME

The name of the organization is the Rocky Mountain Percussion Association Foundation Team (hereinafter, the “Team”).

ARTICLE II OBJECTIVE

2.1 The purpose of the Team is to support the objectives of the Rocky Mountain Percussion Association (RMPA) and implement membership policies, programs and contests as developed by the Board of Directors.

2.2 The Team will support, in their entirety, the By-Laws of RMPA.

2.3 The Team shall operate in a consultative manner to RMPA. Thus, proposals and recommendations will be presented by the Executive Director to the RMPA Board of Directors for approval.

ARTICLE III BASIC POLICIES

3.1 Discrimination – The Team shall not discriminate on the basis of race, color, religion (creed), gender, age, national origin (ancestry), disability, marital status, , or military status, in any of its activities or operations. These activities include, but are not limited to the selection of volunteers and the selection of vendors.

3.2 Non-Profit – The Team shall support the non-profit status of the Rocky Mountain percussion Association.

3.3 Commitments – The Team may cooperate with other groups and agencies concerned with similar activities, i.e. bands, color guards, etc. but persons representing the Team in such matters, shall make no commitments that bind the Team without specific authorization to do so by a full majority of the RMPA Board of Directors.

ARTICLE IV MEETINGS

4.1 Foundation Team Meetings shall be held at least twice annually. One meeting shall be held in preparation for the “Winter Percussion Season”, during January. One meeting will be held after the WGI Championships to review pros and cons of the previous season. The Executive Director or his/her appointee shall conduct each of the Foundation Team Meetings.

4.2 Committee Meetings, including working groups, may hold meetings at any time for any purpose. No meetings associated with the Team may be closed to any active members of the Team. Decisions or votes binding the Team may only occur at Foundation Team Meetings.

4.3 Records – The Team shall keep minutes of the proceedings at Foundation Team Meetings. These minutes shall be provided to the Board of Directors within 15 days of the meeting date.

ARTICLE V FOUNDATION TEAM COMPOSITION

5.1 An Executive Director of the Foundation Team shall be selected by a quorum of the Board of Directors prior to the annual General Membership Meeting each year. There is no limit to the numbers of years an individual may serve as the Executive Director.

5.2 The Executive Director will recruit and select volunteer (unpaid) members of the Foundation Team. Selections are subject to the approval of the Board of Directors.

5.3 Foundation Team members reporting to the Executive Director include:

- Operations Director
- Judge Coordinator
- Finance Manager
- Education Director
- Asset Manager
- Tabulation Manager
- Merchandise Manager
- Judge Hospitality
- Communications Director
- Volunteer Coordinator
- Special Event Planner

ARTICLE VI CONTRACTS

The Team shall, as necessary and with the approval of the RMPA Board of Directors, enter into contracts for equipment, supplies and services. Each contract must be formally documented through a written invoice or contract.

ARTICLE VII AMENDMENTS

These policies may be changed, amended or revoked by a quorum vote of the RMPA Board of Directors.